

Special Assignment Written Communication Rubric

<b>Research Paper</b>	<b>25 points</b>	<b>24-19</b>	<b>18-12</b>	<b>11-5</b>	<b>4-0 4-0</b>
<b>Title Page and Reference page—APA format: Minimum of 6 pages typed College level standards-</b>	All components done correctly	2-3 errors	4-5 errors	6+ errors	Less than 6 pages. No title page or reference page
<b>Professionally written, no grammar, spelling, punctuation errors. Correct use of paragraphs.</b>	Less than 2 errors	2-3 errors	4-7 errors	8+ errors	10+errors Paragraphs used randomly
<b>Minimum of 5 resources—2 journals and one book included.</b>	All required resources		3-4 resources	All web resources	Less than 2 resources
<b>Introductory paragraph clearly states purpose of paper/intent/hypothesis</b>	Clear/concise		Intro is vague and does not outline paper		No introduction
<b>Conclusion—clearly summarizes body of paper and answers all questions put forth in introduction</b>	Clear and summarizes all points		Summarizes some points		No conclusion
	<b>75-70 points</b>	<b>69-50</b>	<b>49-39</b>	<b>38-20</b>	<b>19-0</b>
<b>Body of paper is neatly arranges, covers all topics from introduction. Correct use of paragraphs. Flows smoothly. Use of headers.</b>	Easy to read/organized. Makes clear and concise statements.	2-3 errors in use of paragraphs or header. Minimally discusses topics.	No headers/Is random and disorganized Not all points covered	Does not give enough information. No headers and random paragraphs	Disorganized and does not read smoothly/no headers /Incorrect information